



PLUMPTON

COLLEGE

SAFEGUARDING LINK GOVERNOR

Role Description and Person Specification

Responsible to:	The Chair of the Corporation
Time Commitment:	Minimum 3 meetings per year
Salary:	n/a Voluntary role. Expenses will be paid.
Term of Office:	Three years

Role:

The role of the Safeguarding Link Governor is to ensure that Corporation are in a position to satisfy themselves that the duties of safeguarding are being met by the college. The safeguarding governor may have some expertise in this area but they will not act as an expert and will not become involved in the day to day management of safeguarding. It is a strategic role and does not have operational responsibility.

Responsibilities:

- To have oversight of the single central record and ensure it is up to date and maintained in line with guidance.
- To attend meetings once a term with the Designated Safeguarding Lead (DSL) /Senior Manager responsible for safeguarding.
- To provide assurance through meetings with the DSL, Head of HR and Senior Managers that:
 - there are systems to support safeguarding, including an effective child protection policy and procedures for raising concerns about staff
 - anyone working at the college who has harmed, or poses a risk of harm, to a student under 18 or high needs student aged 18 to 25 is referred to the DBS
 - the college operates safe recruitment procedures and makes sure all appropriate checks are carried out on staff, volunteers and other adults who work with under 18's.
 - staff:
 - read Part 1 of 'Keeping children safe in education

- receive appropriate safeguarding and child protection training at induction plus regular updates
 - know what to do if they have concerns about a child
 - understand that concerns about sharing information should not stand in the way of keeping children safe
 - receive appropriate training to be able to recognise and respond to the threat of radicalisation
- the college contributes to inter-agency working in line with statutory guidance Working Together to Safeguard Children 2018;
- To ensure, with the assistance of the Clerk to Corporation, that Corporation:
 - Review the safeguarding policy on an annual basis.
 - Receives an annual report in respect of safeguarding issues detailing;
 - How the college and its staff have complied with the College policy
 - The training that staff have undertaken
 - Incidents which have been referred to the local authority/external agencies
 - Receive safeguarding training at least every two years
 - Ensures there is a designated safeguarding lead in the senior management team, who takes day-to-day responsibility for safeguarding

Training Requirements:

East Sussex County Council Training (to be updated every 3 years):

- Training: Single Central Record (SCR) (For those in school who maintain and audit the SCR)
- Safeguarding Children in Education: Safeguarding Governors Responsibilities

Optional: Attend ESCC Governors network meetings