



Curriculum Developer and Strategist - Wine Industry

Reporting to:	Senior Project Leader
Working Hours:	Full time (37.5 hours per week)
Job Code:	SDF 9
Salary:	Up to £50k Initially a fixed term contract with possible permanent opportunities
Annual Leave:	30 electable days, 8 statutory days and up to 5 efficiency closure days at Christmas

As the leading regional provider of land based and environmental education, Plumpton College is committed to providing the future skills required by employers for the transition to a highly sustainable, zero carbon economy.

Alongside a current £15m investment in our facilities for students, we are therefore delighted to launch a highly innovative national project that will enable the development of green technologies and provide the skills and education for sustainable land management and food production.

Nationally, sectors such as land management, horticulture, agriculture and viticulture are already in critically short labour supply, and needing more employees to be trained at a higher level than ever before.

This project will see the College working with its existing network of over 2000 employers and key industry groups such as the recently introduced, government backed, Institute for Agriculture and Horticulture to ensure current and future labour needs are understood and mapped to existing and new programmes of study and training.

The project scope will look to develop a new technical curriculum focusing on higher (Level 4 and 5) technical qualifications and resources which are applicable to the wider land management, agriculture, horticulture, viticulture and marine environment sectors.

With a £9m Agri-Food investment programme, a recently opened Centre of Horticulture Excellence at One Garden Brighton and a further investment planned for the College's leading Veterinary Nursing and Viticulture programmes, Plumpton College is well placed to lead on these new curriculum developments.

Job Purpose

The role of **Curriculum Developer and Strategist - Wine Industry** will liaise with key stakeholders to develop the new Level 4 and Level 5 curriculum for the wine sector. Working with key partners the post holder will develop modular courses that reflect new technologies for the rapidly developing **viticulture** sector to ensure future expansion is environmentally sustainable.

Duties and responsibilities of the job

1. Curriculum Development

a. Review the strategic priorities for wine industry across the next 10 years to inform the development of a new technical curriculum that meets future needs
b. Review the main priorities for education, training and business that support wine industry priorities to inform the future development of a new curriculum
c. Establish a senior employer liaison forum of approximately 20 key employers
d. Develop new technical Level 4 and Level 5 wine industry programmes through extensive liaison with key stakeholders
e. Liaise with Teaching staff to utilise existing knowledge to inform teaching collateral development
f. Attend meeting / workshops with employers to develop programmes to meet their needs
g. Design cost effective, engaging and inspiring delivery models aligned with business planning protocols
h. Design, develop and support the implementation of effective and innovative learning materials- including schemes of work, lesson plans, and lesson and assessment resources.
i. Pilot the new wine industry curriculum on 40 beneficiaries (existing employees, students and business proprietors), eliciting feedback for future development.
j. Design and develop blended learning that may include classroom 1:1, online or virtual instruction and Micro/ Bite-sized Learning.
k. Work with the Digital Manager to develop programme TEAMS pages and populate with resources
l. With industry representative bodies, develop outline scope for a national professional competency framework, including relevant level skills, knowledge and behaviours.
m. Liaise with MIS to develop programmes on planning software for VP approval

2. Research Responsibilities - wine Industry

a. Scope out, develop and implement the project plan to develop new technologies for the rapidly developing viticulture and wine sectors to ensure future expansion is environmentally sustainable.
b. Lead industry engagement and develop strategy for L4 and L5 curriculum in wine industry.
c. Ensure a good understanding of the diversity of employers, and the ability to include many types of users in appropriate research activities
d. Carry out a range of research methods (qualitative and quantitative) including stakeholder interviews within the project

e. Support the Senior Project Leader with detailed curriculum design to ensure it meets the agreed strategy
f. Liaise with Marketing to promote the course offers
g. To maintain accurate and complete records of all research findings
h. To collect and analyse data, write progress reports, and prepare results for dissemination via presentations and SDF reports
i. To communicate research findings to SMT, corporation and as part of the SDF project group (including presentations, designing and maintaining research outputs and creating formal reports)
j. To develop contacts and research collaborations within the Divisions and wider academic community in order to further the project aims

3. *Wider curriculum responsibilities*

a. Ensure that all curriculum development is delivered in line with the college Health and Safety Policy (with support from the college Safety Team).
b. Ensure effective communication reinforcing the appropriate use of email, briefings and weekly team meetings.
c. Develop and maintain relevant industry links
d. Undertake any further duties commensurate with the grade and responsibilities of the post allocated by the Line Manager or a member of SMT.

4. *Continuous Professional Development*

a. Participate in staff development activities to support Continuous Professional Development (CPD) and keep a Professional Development Portfolio (PDP) to evidence personal development and impact on practice.
b. Actively participate in the college performance management processes, including appraisals to support personal and professional development and enhance student experience.

Qualifications / Skills / Knowledge / Qualities

It is crucial that the successful candidate shares our student-focussed values, equality of opportunity and parity of esteem for staff and students.

At Plumpton College we are:

1. enthusiastic about learning
2. responsive to student, customer and community needs
3. aspiring to the highest standards
4. professional and enterprising
5. innovative and creative, and
6. friendly and welcoming

Essential criteria for the post
Extensive sector/industry experience and evidence of specialist subject knowledge in key areas.
Demonstrate effective skills in leading management of change.
Hold a relevant professional/vocational qualification, or a degree.
Demonstrate a clear understanding of the factors affecting student welfare and best practice in maintaining and enhancing student safeguarding.
Have a strong desire to see students succeed, evidenced by good or better on key performance indicators for your programme(s).
Demonstrate a strong desire to work collaboratively as part of a high performing team.
Be a highly effective and well organised
Be an excellent communicator with highly developed interpersonal skills.
Have effective skills in problem solving.
Have excellent ICT skills to include the production of MI and reports at all levels.
Have a sound understanding and ability in budgetary management.
Demonstrate evidence of raising standards.

CONDITIONS OF EMPLOYMENT

Working Hours

Basic working hours are from 08.30 to 17.00 Monday to Friday but some flexibility will be required to meet the needs of the business. This is an all year round post. There will be some evening and weekend working required to support faculty activities, and whole college recruitment and promotional events.

Annual Leave

The holiday year is from 1 September - 31 August each year. The annual leave entitlement for this role is 30 working days, plus 8 bank holidays and up to 5 efficiency days when the college closes at Christmas. Annual leave is bookable subject to business needs and should be planned and agreed with your Line Manager. Annual leave sheets will be available from the start of the new holiday year (1 September).

Continuous Professional Development (CPD)

This post will be entitled to CPD for industrial updating, personal and professional development. All CPD must be planned, agreed and booked with your Line Manager.

Benefits

The candidate appointed to the post will automatically become a member of the Teachers' Pension Scheme and pay contributions as determined by annual salary levels. The pension scheme includes life assurance cover, and the College will also pay a contribution towards your pension. There is also free car parking and a competitively priced dining room service.

Equality and Diversity

Plumpton College is committed to the promotion of equal opportunities and is dedicated to pursuing non-discriminatory policies and practices and eliminating unfair discrimination on any basis. This means

that no job applicant will receive less favourable treatment than another on grounds of gender, marital status, age, racial origin, disability, sexual orientation or political or religious beliefs.

Criminal Record Check via the Disclosure Procedure

The Rehabilitation of Offenders Act 1974 gives individuals the right not to disclose details of certain old offences when asked about their criminal record as they may be defined as 'spent'. There are exemptions to this if the individual is offered a post which involves contact with children or regular work at an establishment exclusively or mainly for children.

The post you have applied for falls into this category and, therefore, requires a criminal background check.

If a job offer is made, you will be asked to apply for a DBS Disclosure Certificate. The Disclosure Certificate will contain details of current and "spent" convictions, cautions, reprimands or warnings held on the Police National Computer, excluding certain specified old and minor offences.

The DBS Disclosure will also indicate whether information is held on government faculty lists of those individuals who are barred from working with children or vulnerable adults (if applicable).

The post-holder cannot begin employment with the College until the DBS Disclosure Certificate is received and considered by the Principal.