

Date Issued:

JD Category:

Agreed by:



Trainee Teacher in Agriculture

Reporting To:	Curriculum Manager
Working Hours:	Full time
Salary:	PC A1 19 – 28 (£24,057 - £31,417)
Annual Leave:	37 electable days, 8 statutory days and up to 5 efficiency closure days at Christmas

Job Purpose

We are looking to support the postholder to begin their teaching career at this very exciting time for Plumpton College by offering full sponsorship to gain a teaching qualification and facilitate a reduced teaching load over a two-year contract initially. You will be joining a high performing dynamic team who are very focussed on giving students the best possible college experience.

The post of Trainee Teacher contributes to the positive work of the College in raising aspirations of students, delivering an outstanding learning experience and developing the standards and teaching and learning.

Duties and Responsibilities of the Job

Teaching and Learning

a. To deliver high quality teaching and learning across a number of related Programmes in your subject specialisms
b. To produce and provide resources for students to enable more effective learning
c. To use and apply modern technology to enhance the learning experience for students (eg VLE, specialist software / resources)
d. To set, mark, record and feedback on student work / assessment, evidencing student progress and achievement
e. To formally report on individual student progress
f. To comply with the assessment and internal verification procedures for each programme you teach on
g. To ensure that subject and course files are complete and current

Contribution to Curriculum

a. To attend and contribute to curriculum team meetings, tutor and College team meetings where applicable
b. To work closely with colleagues in developing and improving the current curriculum offer for programmes you teach on
c. To partake in marketing and recruitment activities for the Section, including open evenings, school tasters and visits, student profiling for publications etc

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Personal and Professional Development

a. To study for an Education and Training qualification through a range of attendance, learning, observations and sharing of good practice
b. To work across the College and in a range of curriculum and levels to obtain best practice examples of teaching and assessing
c. To be a reflective practitioner and to record and report on your own CPD
d. To undertake relevant industry experience
e. To undertake and actively contribute to the Plumpton College appraisal process

Additional Duties

a. Undertake any other duties commensurate with the post as necessary
b. Support and promote equality and diversity at Plumpton College to ensure equality of opportunity for all students, visitors and staff and the elimination of discriminatory practices
c. Maintain and promote a healthy and safe environment at Plumpton College to ensure students, visitors and staff are safe from harm
d. Support and promote the safeguarding agenda at Plumpton College to ensure students, visitors and staff are safeguarded

Qualifications / Skills / Knowledge / Qualities

It is crucial that the successful candidate shares our student-focussed values, equality of opportunity and parity of esteem for staff and students.

At Plumpton College we are:

1. enthusiastic about learning
2. responsive to student, customer and community needs
3. aspiring to the highest standards
4. professional and enterprising
5. innovative and creative, and
6. friendly and welcoming

Essential criteria for the post
Demonstrate a commitment and enthusiasm to start their career in teaching and to undertake a teaching qualification
Be qualified to a minimum of Level 4 in specialist discipline or prepared to study to this level
Have relevant industry experience and/or a sound working knowledge of subject specialisms
Demonstrate a willingness to develop curriculum and teaching and learning materials in your subject specialisms as part of your continuous professional development
Demonstrate good interpersonal skills, particularly a flexible and supportive approach to dealing with students
Be an excellent communicator with highly developed interpersonal skills
Demonstrate a commitment to continuous professional development
Demonstrate a positive outlook and an ability to embrace change
Have the ability to contribute positively to a team and value others contributions

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Demonstrate a drive to achieve quality in all aspects of the role
Desirable criteria
Have relevant teaching experience and a Level 3 teaching and/or NVQ assessor qualification

CONDITIONS OF EMPLOYMENT

Working Hours

Basic working hours are from 08.30 to 17.00 Monday to Friday but some flexibility will be required to meet the needs of the business. This is an all year round post. There will be some evening and weekend working required to support departmental activities, and whole college recruitment and promotional events.

Annual Leave

The holiday year is from 1 September - 31 August each year. The annual leave entitlement for this role is 37 working days, plus 8 bank holidays and up to 5 efficiency days when the college closes at Christmas. Annual leave is bookable subject to business needs and should be planned and agreed with your Line Manager. Annual leave sheets will be available from the start of the new holiday year.

Continuous Professional Development (CPD)

This post will be entitled to CPD for skills updating, personal and professional development. All CPD must be planned, agreed and booked with your Line Manager.

Benefits

The candidate appointed to the post will automatically become a member of the Teacher Pension Scheme and pay contributions as determined by annual salary levels. The pension scheme includes life assurance cover, and the College will also pay a contribution towards your pension. There is also free car parking and a competitively priced dining room service.

Equality and Diversity

Plumpton College is committed to the promotion of equal opportunities and is dedicated to pursuing non-discriminatory policies and practices and eliminating unfair discrimination on any basis. This means that no job applicant will receive less favourable treatment than another on grounds of gender, marital status, age, racial origin, disability, sexual orientation or political or religious beliefs.

Criminal Record Check via the Disclosure Procedure

The Rehabilitation of Offenders Act 1974 gives individuals the right not to disclose details of certain old offences when asked about their criminal record as they may be defined as 'spent'. There are exemptions to this if the individual is offered a post which involves contact with children or regular work at an establishment exclusively or mainly for children.

The post you have applied for falls into this category and, therefore, requires a criminal background check.

If a job offer is made, you will be asked to apply for a DBS Disclosure Certificate. The Disclosure Certificate will contain details of current and "spent" convictions, cautions, reprimands or warnings held on the Police National Computer, excluding certain specified old and minor offences.

The DBS Disclosure will also indicate whether information is held on government faculty lists of those individuals who are barred from working with children or vulnerable adults (if applicable).

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The post-holder cannot begin employment with the College until the DBS Disclosure Certificate is received and considered by the Principal.

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