**REFERENCE FOR HOME EDUCATED STUDENT APPLYING FOR**

**14+ VOCATIONAL COURSE (to be completed by parent/guardian)**

**APPLICANT NAME: COURSE:**

DATE COMMENCED HOME EDUCATION: …………………………………………

Please complete all the questions in Sections 1 and 2. This information is treated in strictest confidence and will not be disclosed to the person who is the subject of the reference or to anyone else without the referee's prior permission.

**SECTION 1 - PERSONAL SKILLS**

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| --- | --- |
|  **l. Timekeeping**1) Poor, often late ----2) Fair, sometimes late ----3) Good ----4) Excellent, never late ---- | 1. **Reliability**

1) Poor ----2) Satisfactory ----3) Good ----4) Very Good ---- |
| 1. **Motivation and Attitude**

1) Poor, easily distracted ---- 2) Fair, needs encouragement ----3) Good, consistently reliable-  needs little encouragement ----1. Excellent,

 needs no encouragement ----  |  **6. Attention to Detail** 1) Poor ----2) Satisfactory ----3) Good ----4) Very good ---- |
| 1. **Use of Initiative**
2. None ----
3. Limited ----
4. Good use ----
5. Excellent use ----
 |  **7. Ability to Communicate**1) Poor ----2) Satisfactory ----3) Good ----4) Very good ----  |
| 1. **Learning Ability**

1) Poor, needs repeated instruction ----2) Learns slowly ----3) Fairly quick to learn ----4) Learns quickly ---- | **8. Need for Supervision**1) Constant ----2) Intermittent ----3) Little ----4) None ---- |

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| **Please outline student’s key attributes which support this application** |

**SECTION 2 – EDUCATIONAL INFORMATION**

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| **Details of organisation monitoring home education**Contact Name: …………………………………………………………………………. Address: …………………………………………………………………………… ….………………………………………………………………………… ………….…………………………………………………………………Tel No(s): ……………………………………………………………………………. |

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| --- | --- | --- | --- |
| **Subjects studied at home** | **Yes** | **No**  | **Details of study programme (GCSE/ online learning etc.)** |
| English |  |  |  |
| Maths |  |  |  |
| Science |  |  |  |
| Other (please give details) |

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| **Does the student have any additional reports relevant to this application?** **eg. CAMHS reference/Psychological report/Other 🗆 No 🗆 Yes** **If yes, please enclose with application.** |

Signed: .................................................. Name: ............................................. Date: …………

Please return this reference with learner’s application form to: 13+ Admissions, Plumpton College, Ditchling Road, Plumpton, East Sussex BN7 3AE