

Plumpton College Careers Programme 2019-20

**Induction
Sept - Oct**

- Group induction sessions which include
- introduction to Careers Hub support and services, location, how to book in and resources
 - mini skills assessment and careers table top task

All year

- 1:1 bespoke career and progression planning including
- action planning and next steps
 - CV, cover letters, personal branding, job search and application
 - apprenticeship research and application support
 - mock interview preparation
 - applying to university
- Group tutorials including
- skills assessment
 - career planning and progression
 - employability, CV and job search
 - University/UCAS application support and Student Finance
- Access to employers, further and higher education and training providers via
- National Apprenticeship Week activities and Fairs
 - National Careers Week activities and Plumpton Careers Fair
 - Sussex Higher Education Exhibition
 - employability workshops and guest speakers
 - work experience
- Online access for students and parents to all Gatsby Benchmark recommended Careers Hub resources and toolkits