



Plumpton College – COVID-19 Safety Precautions and Expectations

27 August 2020

Regardless of status, if at any point you have the symptoms or live with somebody that has the symptoms of the Coronavirus, our policy is that you should contact the NHS immediately and follow their advice. As soon as you can, please report this to the college so we can respond appropriately and do not attend college until we confirm that it is safe for you to do so.

For anyone accessing any of our sites the following controls will be in place:

- Face coverings are to be worn in all enclosed common areas and by all staff and students. We feel that this is the right approach to take from the offset. Just to be clear, common areas are places like the corridors, queues for food in the canteen, the toilets, the staff room, on minibuses and on the buses that bring you to the College or any enclosed space where social distancing can't be maintained. This will mean that you will need to wear a face covering when entering the college buildings and that's why we are asking you to check you have it before you leave home and that you have one on your person ready to use at all times. If you lose it or if it breaks we will have a small stock of coverings that you will be able to purchase.
- Where a confirmed medical reason exists, we will also be able to provide face screens for those staff and students that need it.
- You will see a range of new signage across the college that will direct you around our one-way systems and remind you to maintain a safe distance from each other and highlight where these mandatory face covering areas are.
- At designated building entrances and exits you will see hand sanitiser stations, please use these.
- In your classrooms you will notice that we set maximum numbers of people per room. We have arranged the tables and chairs in a socially distanced way and that where possible the windows will be open to allow good ventilation. These layouts cannot be changed but by adhering to this you will not need to wear face coverings in class.
- Where possible we are also applying bubbling as a measure to reduce the risk from coronavirus. This includes ensuring that where possible, we keep you together as a class and in the same room each day.

- We have also installed sanitiser products in each class so that you wipe down your desks and sanitise your hands both before and after each lesson. That way you know the area is clean.
- Toilet facilities (where applicable) will be restricted to lower usage at any one time as well as displaying clear signage to remind you how to wash your hands and how long for.
- We have provided screens in reception and the canteen as well as student services.
- We have also prepared an isolation suite should you become ill. This facility is discreet and will allow you to wait to be collected away from everybody else.
- Our cleaners have also been instructed to provide additional cleaning for all those high contact and risk areas like toilets, door handles and switches throughout the day.

We believe that we are providing a comprehensive set of measures that puts your safety at the heart of what we do without impacting your educational experience and allowing you to enjoy your time at Plumpton College.

This set of precautions is based on the current Covid-19 situation and government guidance at the time of writing, and will be subject to change. Any changes will be communicated immediately to all staff and students of the college.