

APPLICATION

For admission to a full-time programme (or click on www.plumpton.ac.uk and click on Application Form Full Time)

Applicants are asked to complete pages 1, 2 and 3 of this form in black ink using BLOCK CAPITALS. If further space is required please attach a continuation sheet. Items marked * means circle as appropriate. This form should be completed by the applicant.

Programme applied for:

Year of entry:

PERSONAL DETAILS

Surname:

Forename(s):

Title*: Mr / Mrs / Miss / Ms / Dr / Other

Home Address:

Postcode

Telephone No. (inc. STD code):

Date of Birth (DD/MM/YY)

Age on entry to college:

Sex: (male/female):

Address for correspondence (if different from above):

Postcode

Telephone No. (inc. STD code)

Nationality:

If other than British please state date of entry to UK:

.....

Ethnic Origin*: White/Black Caribbean/Black African/

Black Other/Pakistani/Bangladeshi/Chinese/

Other Asian/Other/Not known or prefer not to say

Disability*: Yes - registered/Yes - unregistered/No

National Insurance Number:

Home Local Education Authority (LEA):

Names of Parent(s)/Guardian(s)/Next of Kin*:

.....

.....

.....

Address for correspondence (if different from above):

Postcode:

Telephone No. (inc. STD code):

Information you provide on this application form will be passed to the Learning Skills Council, which is registered under the Data Protection act 1984. The registration is primarily for the collection and analysis of statistical data, but it also allows the Council to share information with other organisations for the purposes of detecting fraud. Further information about data confidentiality is available on request from the institution at which you are enrolling.

ACADEMIC ISSUES/EDUCATION

Current student at Plumpton College?*: YES/NO

If 'Yes' on what programme?:

Are/were you a Work Based learner?*: YES/NO

If 'Yes' at which centre?:

SCHOOLS AND COLLEGES ATTENDED

(1)

From: To:

(2)

From: To:

(3)

From: To:

Address of last school, or college attended:

Postcode:

Telephone No. (inc. STD code):

EXAMINATIONS PASSED OR TO BE TAKEN/QUALIFICATIONS GAINED

GCSE/First Diploma/Prelim/Intermediate GNVQ Predicted Grade Actual Grade Year Achieved

A Level/Other Further Education Course Predicted Grade Actual Grade Year Achieved

Other qualifications (include HND and Degree awards): e.g. British Horse Society (BHS) Exams, Chainsaw Certificates, NPTC Proficiency Test Certificates etc.

Predicted Grade Actual Grade Year Achieved

City & Guilds enrolment number (if applicable):

PRACTICAL EXPERIENCE

(Include experiences at, or since leaving, school according to your situation).

Employer: Dates (From-To) Job Title Brief description of roles and responsibilities

GENERAL

If further space is required please attach a continuation sheet

Do you currently receive learning support?*: YES/NO

If 'Yes' please describe what support you receive and why you receive it:

Do you have a statement, from an education psychologist, for special needs?*: YES/NO

Are you likely to require learning support whilst at Plumpton? (please tick an appropriate box):

Yes, Literacy Yes, Other Yes, Numeracy No

What is your first language?:

Please state any other special requirements you may have:

Please state your future career development plans:

Please state your hobbies/leisure or social activities and general interests:

How did you hear about the programme applied for?*

Careers Office / College Open Day

School Careers Event / Another College / Trade Show

Friends or Relatives / 'Outlook' /

Newspaper article or advert

Other (please state):

Do you have a disability? Yes No If 'yes', please tick relevant box

visual impairment hearing impairment

disability affecting mobility other physical disability

other medical condition* (eg epilepsy, asthma, diabetes) emotional/behavioural difficulties

mental illness temporary disability after illness (e.g. post viral) or accident

profound/complex disabilities*

multiple disabilities* other*

*Please provide further details:

Do you have a learning difficulty? Yes No If 'yes',

moderate learning difficulty severe learning difficulty

dyslexia dyscalculia

other specific learning difficulty

multiple learning difficulties

other

If you need advice or guidance regarding disability or learning difficulty please contact June Wells.

REFERENCES

Please supply the names and addresses of two people who can be contacted by Plumpton College for references, prior to interview. One referee should be either a current employer, or tutor if still at college.

Name:

Address:

Tel No. (inc. STD code):

Name

Address:

Tel No. (inc. STD code):

SIGNATURES

I declare that the answers given are correct and true to the best of my knowledge and belief, and I undertake that this applicant, if admitted as a student at Plumpton College, shall attend the full programme of instruction regularly, pay the fee required, and abide by the rules and regulations.

Signature of Applicant (if over 18):

Signature:

Date:

Please print name:

Signature of *Parent/Guardian (if under 18):

Signature:

Date:

Please print name:

Interview Form

(to be completed by interviewer)

APPLICATION FORM DETAILS

Have the details in the following sections been checked, amended if necessary, and discussed with the applicant?

Personal Details: *YES/NO
Practical Experience: *YES/NO
References: *YES/NO
Academic Issues/Education: *YES/NO
General: *YES/NO
Signatures: *YES/NO

Comments:

.....

What are the applicant's expectations of the programme/reason for applying?:

.....
.....
.....

Has the applicant made applications to other programmes/colleges?: *YES/NO

If 'Yes' what programmes and where?:

.....
.....

INTERVIEW CHECKLIST

Fees — Tuition
Fees — Other
Routine Duties
Programme Structure
Programme Hours
Secondary Learning Goals
Required attendance
Work Experience Requirement
Accommodation/travel
Balance of theory/practical
Grants
Learning Support

INTERVIEW NOTES

Rate each of the following on a scale of 1 to 5 (where 1 is the lowest and 5 is the highest):

Appearance
Personality
Enthusiasm
Clarity of thought
Parental support
Appropriateness of programme
Questions asked
References

Comments:
.....

RECOMMENDATIONS

Accepted unconditionally
Accepted conditional
on
Not accepted
(Please tick box as appropriate)

INTERVIEWER'S COMMENTS

The interviewer must give clear concise details/instructions if conditions apply
Name (print):
Position:
Signature:
Date:

Please return the completed form to:
The Principal, Full Time Admissions, Plumpton College, Ditchling Road, Nr Lewes, East Sussex, BN7 3AE

